

GREAT TEY PARISH COUNCIL MEETING
Meeting to be held on Tuesday December 10th 2024 at 7.30pm in the Village Hall
Chappel Road, Great Tey

Councillors: You are hereby summoned to attend the meeting of the Parish Council for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	APOLOGIES FOR ABSENCE:
2.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3.	APPROVAL OF MINUTES. To confirm minutes of the Parish Council meeting of Tuesday 8 th October 2024
4.	ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE – <ul style="list-style-type: none"> ○ 240202 – Hooping plate – Decision needed on next steps ○ 240408 – UKPN. Review wayleave payments/Lease agreement. ○ 241001– Oak tree Coggeshall Road. Quotation needed for removal of lower limbs.
5	PUBLIC FORUM. To receive any representations from the Public. Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
6	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT). To receive reports from our ward and county councillors.
7	NEIGHBOURHOOD PLAN - To receive an update from the committee
8	PLANNING MATTERS – Applications decided <ul style="list-style-type: none"> • 232892 – conversion and extension of existing curtilage listed outbuilding. Abrahams Farm, Flories Road, CO6 1AU. Approved conditional. Subject to 10 conditions and 1 informative • 232891 – conversion and extension of existing curtilage listed outbuilding. Abrahams Farm, Flories Road, CO6 1AU. Approved conditional. Subject to 5 conditions and 1 informative.
9	FINANCIAL MATTERS <ul style="list-style-type: none"> • Payments for approval – Total value = £1226.77 of which £62.20 is VAT <ul style="list-style-type: none"> ○ Clerk Salary - £751.92 less HMRC tax £150.40 = £601.52. NB Includes NALC pay rise backdated to 1st April 24 ○ HMRC PAYE Clerk - £150.40 ○ Wave Water - £101.65. ○ HAGS replacement swing seat - £109.21 of which £18.20 is VAT ○ JPB landscaping - £264.00 of which £44.00 is VAT • RFO to present the bank reconciliation statement • Consider ongoing donation to R&A publication. Remainder 24/25 and 25/26
10.	NEW BARN ROAD DEVELOPMENT – Planning considerations/Drainage issues
11.	HAROLD FAIRS RECREATION GROUND <ul style="list-style-type: none"> • Agricultural removal of hedging south side of recreation ground. A/P 240802 refers. • Consideration for maintenance contract for play equipment. A/P 241003 refers. • Grass cutting contract – To consider 3-year proposal for renewal.
12	VILLAGE HALL <ul style="list-style-type: none"> • Report back from AGM held 3rd December • VHMC – Treasurer, Chairman and Secretary vacancies.
13	MAINTENANCE CONTRACTOR – Outstanding jobs (Covers A/P's 240708, 240706, 240711,) <ul style="list-style-type: none"> • Repairs required to play area from ROSPA report • Removal of small concrete bin in play area (not maintained by CCC). • HFRG Tidy up boundary with public footpath. • HFRG Repair swing on new play area
14	ALLOTMENTS – Consideration of potential allotment association.
15	ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA <ul style="list-style-type: none"> • 25/26 Budget requirements for precept negotiations • Explore GOV.UK email addresses

16	PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
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Date and Time of next meeting: Tuesday 14th January 2025