

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Monday 24th June at 7.30pm. Present: Cllr Fairs (Chair), Cllr Hubbard, Cllr Warnes, Cllr Frances, Cllr Bartleet, and Clerk Adele Warnes. 5 members of the public attended.

1. **APOLOGIES FOR ABSENCE:** Cllr Barber. Cllr Sunnucks. Cllr Hill. Apologies accepted
2. **DECLARATION OF INTERESTS:** None
3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 14th May were agreed as a true record and were signed by the Chairman in evidence.
4. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:**
 - 240202– Hooping Plate outside Cob Cottage. Ongoing
 - 240311 – Pre application Lottery heritage fund for village sign. Ongoing
 - 240216 – Attended freighter service. CCC advise no plans for Great Tey – Closed. The clerk was instructed to submit an article on this in the next R&A edition. **A/P240601 refers**
 - 230905 – Feasibility study – adult exercise equipment. On hold pending S106 monies
 - 230909 – Set up working group for Village Hall refurbishment. On hold pending S106 monies.
 - 240308 – Community policing initiative. Great Tey shortlisted for consideration. Ongoing.

The meeting was suspended

5. PUBLIC QUESTIONS AND STATEMENTS:

- Shed sited on allotment. Request that parishioner is allowed to keep it with offer that other allotment holders can share.
- Disappointed to note dog poo in gated play area on HFRG and broken glass. Can a similar rule be adopted as per Marks Hall re preventing dogs on specific areas of the HFRG. Or signage regarding disposal of dog mess.
- Could consideration be given to the removal of the waste bin at the entrance to the Great Yard.
- Potholes are a concern throughout the Parish and there is significant destruction of the carriageway and verges in Moor Road. Suggest survey and production of report. Would the Parish council support such an initiative? Parish council responded that they would. **A/P240602 refers**
- Speed limits are ridiculous in the Parish and surrounding areas. Could the Parish council consider delimiters. Parish council advise that this comes under National Highways.
- The pothole has been filled outside of the pub by a concerned parishioner.
- Had the Parish council received any correspondence from CCC Planning regarding the fundraising event which had taken place in May at the Chequers pub. The Parish council advised that they had not received any such correspondence.
- Please can the Parish council raise the following issues regarding the Village Hall – Access in case of a fire, parishioners being made to stand outside when the pharmacist visits. The Parish council agreed to raise this with the VHM at their management meeting on 1st July.
- Tractor tests are taking in place in the Village causing damage to verges and road surfaces. Can anything be done about this. Parish council advised that nothing can be done.
- What is the current situation regarding the traffic speed indicators that were planned for Coggeshall road and The Street. Clerk to follow through. **A/P 240603 refers**
- Please pass on thanks to Cllr Bartleet for fixing the sign at Buckleys and to Cllr Hill for arranging the grass cutting of the OPF in readiness for the village weekend.

The meeting was resumed

3 members of the public left at 8.00pm

6. **WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present
7. **NEIGHBOURHOOD PLAN:** Nothing to report. Still with the inspector at the current time.

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8. PLANNING MATTERS: Applications received

- 241070 construction of single storey outbuilding. Southlyns, Salmons Corner, CO6 1RX. No objection subject to neighbours' views.
- 241115 retrospective application relating to 222926 – proposed Arquiva smart metering. Telecoms station, Chappel Road. CO6 1JR. No comment to make.
- 241140 notification of prior approval for proposed single storey rear extension – Grange House, 2 Tey Grange. CO6 1JL. No objection subject to neighbour's views.

9. FINANCIAL MATTERS:

The list of payments to be authorised for June was presented. Total payments for approval = £2438.56 including 2 late submissions which were not shown on the June agenda. Total comprised of: -

- Clerks' salary - £444.36
 - HMRC - £111.00 (PAYE)
 - Richard Fordham Tree surgeons - £660.00 of which £110.00 is VAT
 - Guildhall services - £504.00 of which £84.00 is VAT
 - ROSPA playground inspection - £156.00 of which £26.00 is VAT
 - Wave water bill for allotments - £36.88
 - Internal audit fees - £200 (late submission)
 - Subscriptions EALC and NALC - £326.32
- The resultant balance, after all items have been paid is Community Account CR £145.86 and the Business Premium account balance is CR £33,679.68. The bank reconciliation statement was signed off by the Chair in evidence. The clerk advised that income of £92.85 (bank interest) and £183.75 (bursary) had also been received into the bank account.
 - The Clerk presented the Q1 review on expenditure and the Parish council considered a request from the PCC for a donation towards church grass-cutting. No provision has been made for such a donation in the budget and the clerk was instructed to write to the PCC asking for a clear plan and details of what contribution was being requested. **A/P 240604 refers**
 - The clerk gave feedback on the internal audit and it was noted that a further £3374.00 VAT had been identified for reclaim. The asset register had also been updated to reflect the cost value of the new Play equipment and not the insured value. The Chair signed off the revised paperwork for submission to the external auditor.

10. NORWICH TO TILBURY PYLON CONSULTATION: Due to the general election the deadline for submissions had been extended to Friday 26th July. It was agreed that Cllr Frances and Fairs would prepare a draft paper for consideration at the July Parish council meeting. **A/P 240605 refers**

11. HAROLD FAIRS RECREATION GROUND. Consideration was given to the removal of the small waste bin in the fenced play area. However, this would leave damage to the ground surface. The clerk was asked to write to CCC about replacing it with a council waste bin. **A/P 240606 refers.** Given the increase in dog fouling on the HFRG, Cllr Frost was asked to investigate the cost of providing signage stating "no dog fouling." **A/P 240607 refers.** For inclusion at next Parish council meeting, councillors to compile a "wish list" of spend of \$106 monies in relation to the HFRG play area with consideration given to fencing off the area. The clerk agreed to send out a summary of the available spend. **A/P 240608 refers**

12. MAINTENANCE CONTRACTOR. Outstanding jobs: broken notice board at the Chase has been reported and is in hand. ROSPA report on playground equipment. Councillors Fairs, Frost, Frances to provide a list of what needs to be completed by handyman. **A/P 240609 refers**

13. PARISH COUNCIL WEBSITE: The clerk submitted the two quotations for consideration but no decision was made. It was agreed that Cllrs Frost and Warnes would review the content of the submissions and report back to the Parish council at the next meeting in July. **A/P 240610 refers**

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14. VILLAGE HALL: A meeting was due to take place on 1st July with Cllr's Warnes and Frances attending. Issues raised by a parishioner would be taken to that meeting.

15. OLD PLAYING FIELD: Handyman to inspect OPF for any rabbit holes that may cause injury. **A/P 240611 – clerk to raise with handyman.**

16. ALLOTMENTS: It was noted that the allotment field was looking a lot tidier since allotment holders had been contacted and reminded of their responsibilities. The shed that had been erected by an allotment holder was subject to discussion and all agreed that the size of the shed was not acceptable and that the shed would need to be reduced in size. The clerk was instructed to write to the allotment holder in line with the terms of the allotment agreement. **A/P 240612 refers.**

One member of the public left the meeting at 21.11pm.

17. AOB AND ITEMS FOR FUTURE AGENDA:

- Review of waste bins in Parish
- Consideration of S106 spend and "wish list"
- Call to sites – Latest update
- Consideration for speed restriction signs in Village
- Traffic surveys

18. PERSONNEL MATTER – EXCLUSION OF PRESS AND PUBLIC: None

There being no further business the parish council meeting was closed at 21.15pm

Next meeting to be held on Tuesday July 9th at 19.30pm in the Village Hall.