

GREAT TEY PARISH COUNCIL MEETING
Meeting to be held on Monday June 24th 2024 at 7.30pm in the Village Hall
Chappel Road, Great Tey

Councillors: You are hereby summoned to attend the meeting of the Parish Council for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3.	APPROVAL OF MINUTES To confirm minutes of the Parish Council meeting of Tuesday 14 th May
4.	ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE A/P – 240308/240311/240202/240216/230905/230909
5.	PUBLIC FORUM To receive any representations from the Public. Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
6.	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT) To receive reports from our ward and county councillors.
7.	NEIGHBOURHOOD PLAN To receive an update from the committee
8.	PLANNING MATTERS Applications received <ul style="list-style-type: none"> • 241070 construction of single storey outbuilding. Southlyns, Salmons Corner, CO6 1RX • 241115 retrospective application relating to 222926 – proposed Arquiva smart metering. Telecoms station, Chappel Road, CO6 1JQ • 241140 notification of prior approval for proposed single storey rear extension extending 8m beyond rear wall of original dwelling with max height of 3.30 metres and eaves of 2.25 metres – Grange House, 2 Tey Grange. CO6 1JL Applications decided <ul style="list-style-type: none"> • 240580 replacement windows and new rear porch – Windells Barn, Earls Colne Road. CO6 1AL. Decision: Application withdrawn • 240581 replacement windows and two false doors on the midstrey – Windells Barn. CO6 1AL. Decision: Approve conditional subject to 3 conditions.
9.	FINANCIAL MATTERS <ul style="list-style-type: none"> • Payments for approval – Total value = £1,912.24 of which £220.00 is VAT. <ul style="list-style-type: none"> ○ Clerk Salary - £555.36 less HMRC tax £111.00 = £444.36 ○ HMRC PAYE Clerk - £111.00 ○ Richard Fordham Tree Surgeons – Jubilee Oak - £660.00 of which £110.00 is VAT (£550.00) ○ Guildhall services – Grass cutting OPF and HFRG - £252.00 of which £42.00 is VAT ○ Guildhall services – Fencing OPF - £151.20 of which £25.20 is VAT ○ Guildhall services – Maintenance and allotments - £100.80 of which £16.80 is VAT ○ ROSPA playground inspection - £156.00 of which £26.00 is VAT (£130.00) ○ Wave Water – water bill to allotments OPF - £36.88 • Payments made – Clear Council insurance policy renewal - £1227.60. Payment made due to time constraint. Policy renewal date = 1st June. Policy invalid if not paid by due date. • Bank reconciliation statement • Q1 review – expenditure summary including consideration to donation for PCC • Feedback from internal audit

10	NORWICH TO TILBURY PYLON CONSULTATION – To discuss next steps in readiness for deadline submission of 26/07
11.	HAROLD FAIRS RECREATION GROUND <ul style="list-style-type: none"> • Concrete bin in small play area – consider removal.
12	MAINTENANCE CONTRACTOR – Report on outstanding maintenance jobs
13	PARISH COUNCIL WEBSITE – to consider proposals for website upgrade based on quotations received.
14	VILLAGE HALL <ul style="list-style-type: none"> • To consider any management matters
15	OLD PLAYING FIELD <ul style="list-style-type: none"> • To consider any management matters
16	ALLOTMENTS <ul style="list-style-type: none"> • Report on inspections and consider next steps
17	ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA
18	PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and Time of next meeting Tuesday 9th July at 7.30pm