

GREAT TEY PARISH COUNCIL MEETING
Meeting to be held on Tuesday 13th February 2024 at 7.30pm in the Village Hall
Chappel Road, Great Tey

Councillors: You are hereby summoned to attend the meeting of the Parish Council for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3.	APPROVAL OF MINUTES To confirm minutes of the Parish Council meeting of Tuesday 9 th January 2024
4.	ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE
5.	PUBLIC FORUM To receive any representations from the Public. Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
6.	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT) To receive reports from our ward and county councillors.
7.	NEIGHBOURHOOD PLAN To receive an update from the committee
8.	PLANNING MATTERS Applications received <ul style="list-style-type: none"> • 240155 Falls under Permitted development. Proposed building extension for use of storage of grain and agricultural machinery – Abrahams Farm, Flories Road. CO6 1AU • 240197 – Replacement of garage to form home gym and home office – Basketers, Earls Colne Rd. CO6 1AL Applications decided <ul style="list-style-type: none"> • 232796 – 50kw solar array Teybrook Farm, CO6 1JE. Approved conditional. Subject to 4 conditions Applications refused <ul style="list-style-type: none"> • 222358 – Appeal against planning decision (Refusal) at Forrester's, Lamberts Lane. Appeal dismissed.
9.	FINANCIAL MATTERS <ul style="list-style-type: none"> • Payments for approval <ul style="list-style-type: none"> ○ Navigus Planning – Preparation of neighbourhood plan - £1,893.00 plus £378.60 VAT = £2,271.60 ○ Clerk Salary - £555.36 less HMRC tax £111.00 = £444.36 ○ Bakers of Danbury refurbishment of village sign - £1,450.00 plus £290.00 VAT = £1,740.00 ○ HMRC - PAYE Clerk - £111.00 • To consider 24/25 requirements for ground maintenance – HFRG and OPF • To consider potential projects for the rural England prosperity fund grant scheme • Replacement PC for parish clerk – Consider quotes • Bank reconciliation statement.
10.	HAROLD FAIRS RECREATION GROUND – <ul style="list-style-type: none"> • Hedge cutting - Consider quotations received • Repair of fencing adjacent to open field and access to public footpath • Siting of dual-purpose waste bin – Consider request from parishioner
11.	MAINTENANCE CONTRACTOR – Annual review of maintenance contract
12.	VILLAGE HALL <ul style="list-style-type: none"> • To consider making an application for an energy assessment and capital grant • To approve Buildings Insurance renewal quotation

13	HIGHWAYS <ul style="list-style-type: none">• Feedback from meeting held 12th January re ongoing roadworks – Councillor Fairs attended.• Consideration for Parish annual litter pick• Damage to Heritage sign – The Street/Coggeshall Road
14	OLD PLAYING FIELD
15	ALLOTMENTS <ul style="list-style-type: none">• Review of allotment waiting list and allocation of next available plot
16	INFORMATION SHARING AND ITEMS FOR FUTURE AGENDA <ul style="list-style-type: none">• Feedback from CALC meeting of 8th February if attended
17	PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC <p>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</p>